



# TOWN OF SWANZEY

620 OLD HOMESTEAD HIGHWAY

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## SwanzeY Planning Board Meeting Agenda

November 12, 2020

6:00 p.m.

Due to the COVID-19 State of Emergency and pursuant to the Governor's Emergency Order #12 Pursuant to Executive Order 2020-04, the SwanzeY Planning Board will be holding its meeting remotely using the web-based program Zoom. Board members and applicants will be participating in the meeting remotely. The public may access the meeting online by visiting [www.zoom.us](http://www.zoom.us), using the Zoom App, or by calling (929) 205-6099 and entering Meeting ID number **828 8247 8265**. If you have any difficulty accessing the meeting, please call (603) 352-7411 ext. 108 or email [mbachler@swanzeynh.gov](mailto:mbachler@swanzeynh.gov). More information on public access to the meeting is available on the Town's website at: [www.swanzeynh.gov](http://www.swanzeynh.gov).

- 1) Call to Order
- 2) Approval of Minutes
  - A) October 8, 2020
  - B) October 22, 2020
- 3) Applications and Public Hearings
  - A) Multi-Tenant Application (*Public Hearing*) – Curvy Chic Boutique, LLC requests to operate a retail business at 140 Monadnock Highway. The subject property is shown at Tax Map 18, Lot 69 and is located in the Business District.
  - B) Multi-Tenant Application (*Public Hearing*) – Joseph Mabe requests to operate a health and fitness consulting business at 766 West SwanzeY Road. The subject property is shown at Tax Map 72, Lot 56-1 and is located in the Business District.
  - C) Site Plan Review Application #20-010 – Monadnock Land Planning, on behalf of Furlone, LLC, requests a Site Plan Review for the expansion of the Airport Storage facility at 251 Old Homestead Highway to include an additional 5 self-storage buildings. The property is located in the Business District and shown at Tax Map 36, Lot 5. Upon a finding by the Board that the application meets the submission requirements, the Board will vote to accept the application as complete. A public hearing on the merits of the proposal may follow immediately; if not, a public hearing will be scheduled for a time and date certain.
- 4) Discussions/Other Business
  - A) Letter from Hamshaw Lumber regarding Cheshire Horse Operations
  - B) Planning Board Proposed Zoning Ordinance Amendments Final Review
  - C) NH DOT Route 12 Resurfacing Project
  - D) Other business as may be required
- 5) Adjournment

## **Town of Swanzey Public Participation Guidelines Planning Board and Zoning Board of Adjustment**

Due to the COVID-2019 State of Emergency, the Swanzey Planning Board and Zoning Board of Adjustment will be holding their meetings remotely using the web-based program Zoom until further notice. Board members and applicants will be participating in meetings remotely. A physical location will not be provided for the meetings.

Members of the public will be able to access these meetings through a variety of options further described below. If you have questions about these meetings or how to participate, please contact Matthew Bachler, Director of Planning & Economic Development at (603) 352-7411, ext. 108 or by email at [mbachler@swanzeynh.gov](mailto:mbachler@swanzeynh.gov).

### **1. How do I view and listen to the meeting online?**

- Go to the weblink: [www.zoom.com](http://www.zoom.com) and click on the “Join a Meeting” link at the top of the screen.
- You will be prompted to enter a Meeting ID number. Enter the 9-digit Meeting ID advertised for the meeting. The Meeting ID will be on the top of the agenda for the meeting. Meeting agendas are posted on the Town’s website on the “Agendas and Minutes” page under the “Government” header.
- You will have the option to listen to the meeting using your computer audio or to call into the meeting. If you call into the meeting, you will need to use the phone number listed below and then enter the Meeting ID, which will be on the top of the meeting agenda.

### **2. How do I access the meeting if I do not have a computer or smartphone?**

- Call the following phone number: (929) 205-6099. Please note this is not a toll-free number.
- You will be prompted to enter a Meeting ID number on your phone keypad. The Meeting ID will be on the top of the agenda for the meeting. Meeting agendas are posted on the Town’s website on the “Agendas and Minutes” page under the “Government” header.
- You will only be able to listen. You will not be able to see any visuals or graphics that are displayed during the meeting unless you access the meeting through [www.zoom.com](http://www.zoom.com).
- Note: As an attendee of the meeting, your microphone and/or phone will be muted. To provide public comment during a public hearing, please see #3 below.

### **3. How do I provide public comments during a public hearing?**

If you are a member of the public and would like to speak or provide comment during a public hearing, please review the following guidance for how to participate in this meeting:

- To see the order of public hearings at the meeting view the agenda, which can be found on the Town’s website on the “Agendas and Minutes” page under the “Government” header.
- You may send written comments or questions on the application to Town staff in advance of the meeting by emailing: [mbachler@swanzeynh.gov](mailto:mbachler@swanzeynh.gov). Written comments will only be accepted until 3:00 p.m. on the day of the meeting. Please include your name and address with your written comments. Written comments and questions will be read aloud by Town staff during the public hearing.

- The Board Chair will specify when the public comment period is open for an application. It will also appear on the screen for those participating online. Town staff will be in attendance at the meetings to manage the public comment process and ensure that all attendees who wish to speak have an opportunity.
- You may speak during the public hearing by one of the following methods:
  - If you are participating online with the Zoom program, **click on the blue hand icon at the bottom of the screen**. This will “Raise Your Hand” so that the moderator knows that you wish to speak. When it is your turn, the moderator will unmute you and let you know that you can share your comments.
  - If you are participating by phone, **press \*9**. This will indicate to the moderator that you wish to speak. When it is your turn, the moderator will unmute you and let you know that you can share your comments.
- You will need to provide your name and address before making any comments.
- The Boards will only accept public comments or questions related to the application for which the public hearing is being held.
- Public comment will only be accepted for a specified period of time. The Board Chair will inform the public when the public comment period of the public hearing is closed.

#### **4. What if I have issues accessing the meeting?**

- If you encounter any issues accessing this meeting, please call (603) 352-7411, ext. 108 during the meeting.